



Gulf Coast Community Coordinator Position Description

Position Title:	Community Tennis Coordinator <ul style="list-style-type: none">• Independent Contractor
Company:	USTA Mississippi
Timeline:	June 2016 through May 2017
To apply:	Send resume to Russell Dendy at russelld@mstennis.com Resumes will be accepted through May 30, 2016

Purpose of position:	To promote and develop the growth of tennis on the Gulf Coast. Position will specifically start new programs, leagues, and tournaments for beginner players and transition them into existing league programs. Goal is for programs to become self-sustaining in the future so that the revenue generated from the programs will replace grant funding in year 3. Hancock, Harrison, Jackson, and Stone counties
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Major Responsibilities:

1. Organize, promote, and carry out new and additional programs, leagues, and tournaments as specified in the service contract.
2. Promote new programs to beginner players.
3. Find instructors to teach beginner programs.
4. Help transition players created in beginner programs into existing USTA league play.

Goals:

1. Develop, promote and carry out each beginner program as outlined in the service contract.
2. Meet participant goals set for each program.
3. Self-sustain programs after 2 years where program revenue will replace grant funds after 2 years.

Qualifications: Must be enthusiastic about tennis and have excellent organizational and communication skills. Computer skills, including email, Excel, and Word are essential.

Compensation: Timeframe is June 2016-May 2017 and the coordinator will have potential to make \$6,000 based on meeting the goals of each program. Any travel expenses incurred are the responsibility of the independent contractor. Coordinator will be compensated after completion of each task.